

Insurance

Record Management System for Auto, Property and Life

S4 Solutions, Inc.

3746 Merrick Road
Seaford, NY 11783

Tel: (516) 781-5901 Fax: (516) 781-7201
www.s4si.com

DOCUMENT IMAGING FOR THE Insurance INDUSTRY: Secure and Private

Our new Records Management System is designed to interface with accounting systems, enabling your documents to be captured electronically, and then stored in individual client folders. Stored documents can then be researched using a virtually unlimited number of inquiry criteria (such as Claimant Name, Date of Birth, Date of Accident, Date of Loss and document type).

After implementation, your personnel will have the ability to access information, regardless of whether the request is made locally or from a remote office. Efficiency and accuracy are enhanced, empowering you and your employees with search tools that keep the right information at your fingertips. **Our system assists you with HIPAA compliance.**

MAJOR ATTRIBUTES OF THIS SYSTEM ARE:

Document Capture - Our innovative approach to capturing documents includes assigning scanner settings according to documents type (i.e.: simplex, duplex, contrast, brightness, document size). This ensures image quality and consistency, regardless of the individual scanning the document or the scanning location. In addition, missing or misplaced documents, office storage space, and poor (paper) document quality are eliminated.

Research - Client information can be accessed anywhere over your LAN/WAN or the Internet, using a wide array of search parameters. Once accessed, documents may be faxed, printed, emailed, or written to a CD-ROM, all securely and privately.

Cost Effectiveness - Immediate savings are realized in the dramatically reduced amount of employee time and effort normally wasted searching for information. Combine increased efficiency and accuracy with the reduction of paper, storage space, and consumables, and your new Records Management system becomes easily cost justified for even the smallest business.

Compatibility - Our ability to interact with any host system or network configuration, ensures a smooth transition to a paperless environment.

Scalability - Our flexible system structure anticipates growth potential for disk space and hardware performance, while offering customization options.

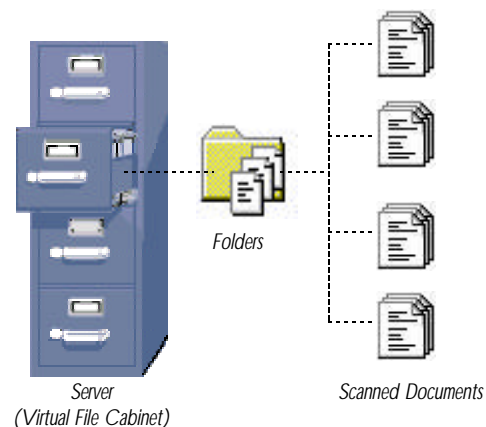
Security - Access to information can be restricted (on a multiple level basis) according to document type, actions taken (simple viewing versus editing), and user clearance.

Database Management - This system has the unique ability to populate the imaging database from your existing system with our import routine. The import routine can be configured to accommodate changes and corrections to claimant information (such as name, address, or updated insurance information).

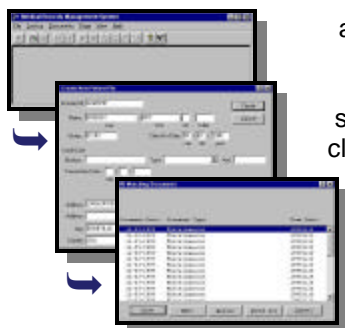


'Paperless' Filing System:

Documents are scanned into Folders, which are stored on the Server.



INSTANT ACCESS TO INFORMATION:



User-friendly screens allow you to search by document type, name, address, social security number, claimant record number, procedure codes, or date scanned.

Your search will display a list of documents to choose from.

The documents located in your search may then be printed, emailed, faxed, or written to a CD-ROM.

